

STANISLAUS REGIONAL TRANSIT AUTHORITY
BOARD OF DIRECTORS MEETING

Minutes of May 26, 2022
(Thursday) 1:00 p.m.

Important Notice Regarding COVID-19

In the interest of maintaining appropriate social distancing measures, members of the public were provided the opportunity to participate in the meeting electronically and had the right to observe and offer public comment in real time during the meeting.

DIRECTORS PRESENT: Jenny Kenoyer (Joined After Consent), David Wright (City of Modesto); Terry Withrow, Chance Condit (Stanislaus County); Richard O'Brien (representing the smaller cities other than Modesto And Turlock); Carla Strong (Citizen Member)

DIRECTORS ABSENT: Chris Ricci (City of Modesto)

STAFF PRESENT: Adam Barth (CEO), Monica Streeter (General Counsel), Leticia Ortiz, Angela Swanson, Stephanie Fields, Megan Distaso, Sherry Bonora, Darla Moen, Dero In, Lucien Musso

ALSO PRESENT: Jennipher Marquez, Debbie Trujillo, Jason Helton, Karen Dunger, Jean Foletta, Nick Jensen, Josephine Oshana, Clarissa Hernlund

1. CALL TO ORDER

Vice-Chair Withrow opened the meeting at 1:01 pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL.

4. PUBLIC COMMENTS

Members of the public may address the Board on any item not on the agenda. Comments shall be limited to three minutes unless the Chair of the Board sets a different time limit. The Board cannot take action on matters not on the agenda, unless the action is authorized by Section 54954.2 of the Government Code.

A member of the public reported that the operation of the bus system has still been making steady improvement over the past month. He stated that the portables at the Transit Center are in good working order and that the pedestrian walkways during construction are acceptable.

5. CONSENT

A. Motion to Approve the Stanislaus Regional Transit Authority Meeting Minutes of April 28, 2022

B. Motion to Adopt Resolution 2022-062 Approving the Definition of “Major Service Change” and Adopting the Disparate Impact and Disproportionate Burden Policies Required for Compliance with Title VI

C. Motion to Adopt Resolution 2022-063 Authorizing the CEO to Submit a Grant Application for Federal Transit Administration Section 5311 Program Funds

- D. Motion to Adopt Resolution 2022-064 Accepting the Grant Award for the Sustainable Transportation Planning Grant for the Authority Electrification Plan
- E. Motion to Adopt Resolution 2022-065 Creating the Comprehensive Operational Analysis Citizens Advisory Committee
- F. Motion to Adopt Resolution 2022-066 Authorizing Teleconference Meetings for the Period May 26, 2022-June 25, 2022

***By Motion, (Director Wright/Director Condit), and a 5-0 vote, the Stanislaus Regional Transit Authority Board approved Items 5A, 5B, 5C, 5D, 5E and 5F of the Consent Calendar**

6. DISCUSSION/ACTION ITEMS

- A. Motion to Select Citizen Board Member

Adam Barth stated that there is a vacant position on the Board and that three applications have been received. He informed the Board that the applications are included in the Board Packet for review with the intention of appointing a new Citizen Board Member at today's meeting. Director Condit spoke about Steven Morrow's continued positive involvement with the bus system and Board of Director's Meetings. Mr. Morrow expressed his appreciation of being considered for the position. Director O'Brien asked Mr. Barth if Mr. Morrow is qualified for the position as it is outlined in the Agency's Bylaws. Mr. Barth stated that Mr. Morrow does meet the requirements required for this position such as being sixty five years or older, a current rider, and also has a disability.

***By Motion (Director Condit/Director Withrow), and a 6-0 Vote, the Stanislaus Regional Transit Authority Board Appointed Steven Morrow as a Citizen Board Member**

***By Motion (Director O'Brien/Director Withrow) approved reconsideration of Item 6A**

***By Motion (Director Condit/Chair Kenoyer) approved Steven Morrow as primary Citizen Board Member and Cesar Rubio (Arrived During Item 6B) as Alternate Citizen Board Member**

- B . Motion to Adopt Resolution 2022-067 Adopting New Fare Structure, Effective July 1, 2022, and Fare Equity Analysis Conducted in Accordance with Title VI

Angela Swanson stated that the new, permanent Fare Structure is brought to the Board for approval after several months of analyzing the current fares. Ms. Swanson stated that this new fare structure is in alignment with Title VI requirements as well. The fares proposed are very modest compared to similar agencies in the area. Agency staff participated in outreach events such as listening tours to gather public feedback. These fares effectively reflect the public's needs. These fares would become effective July 01, 2022 although fixed route fares are free for the month of July 2022.

***By Motion, (Director Withrow, Director O'Brien), and a 6-0 Vote, the Stanislaus Regional Transit Authority Board of Directors Approved the New Fare Structure, Effective July 1, 2022, and the Fare Equity Analysis in Accordance with Title VI**

- C. Comprehensive Operational Analysis Service Guidelines Report

Angela Swanson stated that the Comprehensive Operational Analysis Service Guidelines Report's purpose is to outline the type of transit service that should be provided based on a number of criteria. The vision statement to be adopted as the StanRTA mission statement is proposed

to be “To provide a high quality, safe and efficient transportation system that enhances the quality of life, improves the environment, and promotes economic vitality”. This statement will be brought to the Board for approval at a later date. StanRTA will evaluate routes and ridership to determine if the routes implemented are in alignment with the mission statement as well as public needs. ADA Paratransit is not mentioned in the Service Guideline Report due to the fact that it is mandatory to have a complementary ADA service that accompanies fixed routes. Additional considerations of the report will include operational costs including wages, vehicle acquisition and maintenance, cost per boarding and customer satisfaction. Director O’Brien noted that this report still focuses on the current technology and does not include newer technologies that could make an impact on transit in the future. Mr. O’Brien would like to see planning take place that is more forward thinking and that strays away from current planning processes. Ms. Swanson stated that the analysis will include several types of transit methods. Mr. Morrow stated that the buses are not being utilized as best as they could. He suggested moving to smaller vehicles. Mr. Rubio stated that he is happy with the report and glad that there are changes coming to the “S” Routes.

D. Fiscal Year 2021/22 Financial Update (Verbal Report)

Ms. Letti Ortiz stated that at the end of third quarter, StanRTA is projected to stay under budget for FY 21/22. Director Withrow stated that the Measure L numbers are less than expected. Ms. Ortiz explained that another payment has been received but was entered after the month of March. Mr. Withrow also stated that the farebox numbers are less than anticipated to which Ms. Ortiz replied that this is due to low ridership and free fares.

E. Report on the New Financial System (Verbal Report)

Ms. Letti Ortiz stated that in August 2021 it was apparent to Authority Staff that the current financial system (Quickbooks) was not equipped to meet the financial reporting needs of the organization. The inability to

segregate project costs, track federal, state or local grants, track fixed assets, and is essentially not equipped to handle a \$37.5 budget. Staff concerns were validated when CalTrans conducted their pre-award audit in which they determined that the current system doesn't meet the required controls. In October 2021 staff reached out to several financial software vendors. Staff participated in informational demos and narrowed the potential vendors down to three. Ms. Ortiz stated that the final three vendors presented their demos to the CEO and IT Department. On April 28, 2022 Accufund was notified that their program had been selected for the Authority. Ms. Ortiz anticipates that the implementation process will take place in July 2022.

7. INFORMATION ITEMS:

A. Monthly Service Statistics

Adam Barth stated that there is a new item in the agenda packet which shows the performance of the system by route and by mode. Mr. Barth stated that this item will provide information regarding ridership and on-time performance. Ridership is generally increasing each month.

8. DIRECTOR REPORTS:

Mr. Barth stated that the painting and decaling buses has been underway and twelve buses have been painted. There have also been four hundred stops that have new signs installed. AngelTrax video surveillance has been installed on the StART buses which helps Transdev with investigating onboard incidents. The Transit Center Phase 2 Project is being implemented next week and may cause some disruptions with service. Mr. Barth stated that traditionally, the bus system had been established as a cooling station during summer months and that StanRTA will continue to provide this service to the community. Dump the Pump day occurs on June 17, 2022 and will provide free bus fares to the public. The entire month of July will be free of charge as well. Director Wright asked how many buses are in the Fleet to which Mr. Barth replied that there are one hundred twenty three. Mr. Wright then asked how on-time

performance is reported. Mr. Barth stated that AVAIL is used for fixed route and that Ecolane is used for Paratransit.

9. DIRECTOR REPORTS

None

10.ADJOURNMENT

Adjournment: Meeting adjourned at 2:21PM

Next Regularly Scheduled Stanislaus Regional Transit Authority Meeting:
Thursday, June 23, 2022 at 1:00 p.m.